





CANEXPORT

Understanding your CanExport Grant Agreement

Your Grant Agreement

	Global Affairs Canada	Affaires mondiales Canada		National Research Council Canada	Conseil national de recherches Canada
I			Project No.: _____		
CanExport Program Grant Agreement to Recipients					
This Grant Agreement is made in duplicate between:					
HER MAJESTY THE QUEEN IN RIGHT OF CANADA (the "Crown"), as represented by the National Research Council of Canada by means of the Industrial Research Assistance Program (NRC-IRAP) 1200 Montreal Road, Building M55 Ottawa, ON K1A 0R6 (<u>herein</u> called the "NRC")					
and:					
COMPANY LEGAL NAME Company mailing address Company city, (pr), postal code (<u>herein</u> also referred to as the "Recipient")					

- Is a legal contract between your firm and the Government of Canada.
- It includes the contractual obligations and conditions of your funding.
- It lists the approved activities and the amount of funding allocated to complete those activities.
 - It may not include all the activities you proposed in your application.
 - The funding amount may be different than the amount you requested.

Purpose of Grant and Project

1. PURPOSE OF GRANT

- 1.1 The purpose of this Grant Agreement (the “Agreement”) is to enable the Recipient to carry out the Project as described below.
- 1.2 The grant is funded through the CanExport Program (the “Program”) of the Department of Global Affairs Canada and delivered collaboratively with the NRC. The Program is designed to provide direct financial assistance to small and medium-sized enterprises seeking to develop new export opportunities and markets, especially in high-growth emerging markets.

2. PROJECT

- 2.1 The Recipient has submitted a proposal for the funding of a Project called PROJECT TITLE which is considered eligible for support under the Program.
- 2.2 The Recipient undertakes to use the funds provided pursuant to the Agreement to achieve the following objectives:
- «Project_Objectives»
- 2.3 During the Project Phase of the Agreement the Recipient will implement the following activities:

TARGET MARKET (S)	TARGET MARKET(S)
Eligible Activities	Destination(s)

- The agreement outlines the source of funds for your project as well as a description of your approved activities, markets and project objectives.
- Only the activities and markets outlined in your agreement are deemed eligible.

Key Grant Agreement Dates

- The effective date and duration of the funding agreement.

Project Start Date	<p>The date in which the Grant Agreement comes into effect.</p> <ul style="list-style-type: none">- All costs incurred prior to the Project Start Date are not eligible.
Project Completion Date	<p>The date where your eligible activities end.</p> <ul style="list-style-type: none">- You must complete your activities by this date.- The Recipient agrees to submit to the NRC a Final Report no later than thirty (30) days after the Project Completion Date.
Post-Project Phase	<p>The Post-Project Phase represents a reporting period for 3 years after your project completion date.</p> <ul style="list-style-type: none">- You will be asked to complete an annual Snapshot on the results of the CanExport funding.

Summary of funding by Government of Canada fiscal year

3. MAXIMUM AMOUNT OF GRANT AWARDED BY THE NRC

- 3.1 Subject to all terms and conditions indicated in the Agreement the NRC agrees to provide a grant contributing up to 50% of Total Eligible Project Costs, not to exceed the amount of \$XX,XXX associated with the proposed activities of the project identified in section 2 above.
- 3.2 Unless otherwise specifically provided, nothing in the Agreement shall imply the assumption of any responsibility by the NRC or its representatives for any aspect of the organization, management, or financing of the Project. Notwithstanding anything in the Agreement, the NRC does not by financial or other assistance to the Recipient undertake any responsibility for errors, negligence, mismanagement or debts incurred by the Recipient or any other persons, group, or agent associated with it.
- 3.3 Disbursements of the grant to the Recipient will not exceed the following amount(s) for the applicable fiscal year(s),
- Federal Government Fiscal Year XXXX/XXXX: \$ XXXX
Federal Government Fiscal Year XXXX/XXXX: \$ XXXX

- Lists the total funding by fiscal year as well as the total funding for the duration of the Agreement.
- Federal Government Fiscal year begins April 1st and ends March 31st.

Payments

- Payment of the grant will be made in one installment for each of the Federal Government's Fiscal Years covered by the Project.
- The initial payment will be processed once the Agreement has been signed and returned to the NRC and any subsequent payments will be processed at the beginning of following Federal Government Fiscal Year.
- If you are not already registered to direct deposit, you **must** apply as per the instructions on the form available at the following URL: http://www.nrc-cnrc.gc.ca/eng/direct_deposit/index.html

Reporting

- The Recipient must submit an Interim Report for a given fiscal year no later than **five (5)** business days after March 31 (end of the Federal Government Fiscal Year).
 - Multi-year payments will only be issued upon receipt and approval of the Interim Report.
- The Recipient must submit to the NRC a Final Report no later than **thirty (30)** days after the Project Completion Date.
- The Recipient will be required to submit an annual Snapshot during the Post-Project Phase of the Agreement.
- All reporting requirements within the prescribed reporting templates form an integral part of the Grant Agreement. Failure to submit reports can result in a Breach situation as specified in section 12 of the Agreement.

Other Resources

- Consult the Applicant Guide available on the CanExport website
 - <http://international.gc.ca/canexport/>